

# BROOKLYN NAVY YARD DEVELOPMENT CORPORATION SUMMER YOUNG ADULT EMPLOYMENT PROGRAM 2011

**Brooklyn Navy Yard  
Building 292, Unit 300  
63 Flushing Avenue  
Brooklyn, NY 11205-1054**

## APPLICATION FOR EMPLOYMENT

All applicants will be considered for employment without regard to race, religion, color, sex, national origin, age, marital or veteran status, medical condition or handicap, or any other status protected by law. We are an Equal Opportunity Employer.

Please e-mail completed form to [summeyouth@brooklynnavyard.com](mailto:summeyouth@brooklynnavyard.com)

**PERSONAL** (Please Print) Date \_\_\_\_\_

Name \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
No. Street Apt. City State Zip

Telephone No. \_\_\_\_\_ Referred by:  Our Advt.  Emp. Agency  Friend or Relative  No One

Are you over 18 years of age?  Yes  No If NO, a work permit will be required.

Are you legally eligible for permanent employment in the United States? \_\_\_\_\_ if hired, verification will be required by law).

Position(s) applied for: \_\_\_\_\_  Full Time  Part Time

Are you a resident of New York City Housing Authority?  Yes  No

If part time, check days/hours available:  Mon. \_\_\_\_\_ to \_\_\_\_\_  Tues. \_\_\_\_\_ to \_\_\_\_\_  Wed. \_\_\_\_\_ to \_\_\_\_\_

Thur. \_\_\_\_\_ to \_\_\_\_\_  Fri. \_\_\_\_\_ to \_\_\_\_\_  Sat. \_\_\_\_\_ to \_\_\_\_\_  Sun. \_\_\_\_\_ to \_\_\_\_\_

Date you are available to start work \_\_\_\_/\_\_\_\_/\_\_\_\_ Salary or wages desired: \$ \_\_\_\_\_  Hr.  Wk.

Have you worked for us before? \_\_\_\_\_ If YES, when? \_\_\_\_\_ Position \_\_\_\_\_

Indicate special qualifications or skills \_\_\_\_\_

EDUCATION	Name & Location of School	Course of Study	Year Completed	Did You Graduate?
Elementary				
High School				
College		Major: _____ Degree: _____		
Other				

Are you employed at the present time?  Yes  No If hired, will you work overtime if required  Yes  No

Have you ever been bonded in prior employment? \_\_\_\_\_. If YES, list name(s) of employer(s): \_\_\_\_\_

Have you ever been convicted of a crime (excluding misdemeanors and traffic offenses)? \_\_\_\_\_. If YES, list convictions: (A conviction does not necessarily disqualify an applicant for the position being applied for)

\_\_\_\_\_

**PRIOR EMPLOYMENT (Start with most recent employer)**

Employer: _____ Phone: _____ ( )	From: _____	To: _____
Address: _____ City, State, Zip	Position: _____	
Duties: _____	Supervisor's Name _____	
	Starting Salary/Wages _____	
Reason for Leaving: _____	Final Salary/Wages _____	
Employer: _____ Phone: _____ ( )	From _____	To: _____
Address: _____ City, State, Zip	Position: _____	
Duties: _____	Supervisor's Name _____	
	Starting Salary/Wages _____	
Reason for Leaving: _____	Final Salary/Wages _____	
Employer: _____ Phone: _____ ( )	From _____	To: _____
Address: _____ City, State, Zip	Position: _____	
Duties: _____	Supervisor's Name _____	
	Starting Salary/Wages _____	
Reason for Leaving: _____	Final Salary/Wages _____	

**MILITARY SERVICE**

BRANCH OF SERVICE	FROM	TO	RANK & DUTIES	DATE DISCHARGED

**PERSONAL REFERENCES**

NAME	ADDRESS	YEARS KNOWN	TELEPHONE

The above information is true and complete to the best of my knowledge. Should the Company employ me, any misrepresentation or false statement contained herein may be considered cause for possible dismissal. The Company has my permission to obtain all necessary information from the references I have listed, or any other sources, concerning my prior employment; personal history or credit standing and I release all parties from any possible damages resulting from disclosing such information with or without prior written notice to me. I reserve the right to know the names and addresses of any investigative agencies used in order that I may learn the information contained in any reports furnished to the Company.

I understand this application does not constitute an employment contract of any kind. Should the Company employ me, I may resign such employment at any time at my discretion with or without prior notice and the Company may terminate my employment at any time at their discretion, with or without cause and with or without prior notice.

Date : \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

<p><b>SUMMARY OF INTERVIEW:</b> _____</p> <p>Accepted for employment <input type="checkbox"/> Yes <input type="checkbox"/> No Position: _____</p> <p>Starting Rate: \$ _____ per <input type="checkbox"/> Hour <input type="checkbox"/> Week Scheduled to start work: Date _____/_____/_____</p> <p>Interviewed by: _____ Date: _____/_____/_____</p> <p>Approved by: _____ Date: _____/_____/_____</p>
---