



Brooklyn Navy Yard Development Corporation Archives
Guide to the Louis H. Kaplan Papers
1911-1961
MC/23

Brooklyn Navy Yard Development Corporation Archives
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Finding aid produced on: 2018-05-09

Description is in English.

Descriptive Summary

Title: Louis H. Kaplan Papers

Creator: Dennis Riley

Date(s): 1911-1961

Quantity: 1 linear foot, 5 folders.

Language of Materials: English

Call Number: MC/23

Administrative/Biographical History

Louis H. Kaplan was born on September 29, 1893 and was first hired at the Brooklyn Navy Yard on January 13, 1912. Originally hired as a typewriter, he was promoted to a clerk in 1916. During World War I he enlisted in the U.S. Naval Reserve on August 8, 1918, serving as a Chief Gunners Mate, and was discharged from the service on March 2, 1919. After his military service, Kaplan resumed working at the Yard as a clerk. Over the course of his 44-year career at the Yard, Kaplan held a series of jobs including Supervisory Clerk, Personnel Administrator, and Supervisory Personnel Officer. He retired from the Yard on December 31, 1956 from the Industrial Relations Department.

Scope and Content

The materials in this collection include Louis Kaplan's personnel record documenting his employment at the Brooklyn Navy Yard, as well as miscellaneous items related to his service. These items include two

photos of the Machinery Division, a copy of the *Shipworker*, the Navy Yard's newsletter, issued September 29, 1953, a speech given on Commander Pratt's departure as Industrial Relations Officer, and testimonial material for Kaplan's retirement in 1956. Furthermore, there are photocopies of materials including documents related to Kaplan's service in the Naval Reserve. The collection also includes a copy of the 1941 *A Short History of the Navy Yard* in its original three-ring binder.

Related Materials

Location of Copies: Items in this collection may have been digitized and if so, are featured in [BNY Collections](#), the BNYDC Archives' digital library. Only those items that have digital reproductions contain an Object ID listed in the Container List below. Use the Object ID or title of the item when searching BNY Collections.

System of Arrangement

This collection contains 2 series: Professional Materials; *A Short History of the New York Naval Yard*.

Access Points

New York Naval Shipyard
United States. Navy--Personnel records
United States--Officials and employees

Administrative Information

Accession Number(s): N/A

Acquisition Notes: This collection was donated by Anita Jaffe, the daughter of Louis Kaplan, to the BNYDC archives in 2014. This collection has a collection documentation file.

Processing Notes: This collection was processed by Dennis Riley in 2015. One folder of photocopies was weeded from the collection in 2018 as directed by the Archivist/Records Manager.

Access and Use

Access Restrictions: This collection is open for research.

Use Restrictions: Material in this collection is made available for use in research, teaching, and private study, pursuant to U.S. Copyright law. The use must assume full responsibility for any use of the material, including but not limited to, infringement of copyright and publication rights of reproduced material. Please see the BNYDC Archives' Policy on Access and Use for more information about reproductions and permissions to publish. Any material used for academic research or otherwise should be credited using the citation below.

Preferred Citation: Published citations should take the following form: Identification of item, date (if known); Louis H. Kaplan Papers; MC/23; Brooklyn Navy Yard Development Corporation Archives, Brooklyn, NY.

Container List

Series 1: Professional Materials

Scope and Contents Note: this series contains multiple items relating to Mr. Kaplan's 44-year professional career at the Brooklyn Navy Yard and the U.S. Navy.

Arrangement Note: This series is unarranged.

Box 1 (3-A-2-14)	Title	Date	Object ID
Folder 1	Personnel records	1911-1961	
Folder 2	Ephemera and photographs	1912-1956	14161, 14162

Series 2: *A Short History of the New York Navy Yard*

Scope and Contents Note: this series contains one item titled *A Short History of the New York Naval Yard*. It is divided into three folders.

Box 1 (3-A-2-14)	Title	Date	Object ID
Folder 3	<i>A Short History of the New York Navy Yard</i> , preface, table of contents, pages 1-70	1941	
Folder 4	<i>A Short History of the New York Navy Yard</i> , pages 71-132	1941	
Folder 5	<i>A Short History of the New York Navy Yard</i> , pages 133-190	1941	